

Office of the Superintendent of Schools
MONTGOMERY COUNTY PUBLIC SCHOOLS
Rockville, Maryland

December 11, 2025

MEMORANDUM

APPROVED BY BOARD

To: Members of the Board of Education
From: Thomas W. Taylor, Superintendent of Schools
Subject: Procurement Contracts of \$25,000 or More



☐ Information ☒ Action

Superintendent Recommendation:

The superintendent recommends that the Board of Education approve the request to expend up to the indicated values for procurement contracts of \$25,000 or more under the Annotated Code of Maryland, Education Article §5-112, §5-112 (a)(3), and Board of Education Policy DJA, *MCPS Procurement Practices and Bid Awards*, as applicable. These contracts can support districtwide purchases and may not be limited to a specific division. Every item represents requested authorization for 100 percent of the budget for that item, unless otherwise noted.

Formal bids and requests for proposals (RFPs) were obtained and evaluated by the Department of Procurement, Division of Financial Management, in consultation with the users. The tabulations, cost comparisons, and budget account verifications are available in the Department of Procurement files. Summary information about vendors that receive payments of \$25,000 or more during a fiscal year, July 1 through June 30 of the following calendar year, is available in the Funding Accountability and Transparency [database](#) on the Montgomery County Public Schools (MCPS) website. The information identifying vendors by names and locations is the information submitted on the Internal Revenue Service Form W-9 with local affiliates noted as applicable.

WHEREAS, It is recommended that Request for Proposal Early Childhood Center #3 Design-Build Project, be rejected. A new Request for Proposal will be issued at a later date due to the re-evaluation of the project schedule and scope of work; and

WHEREAS, Funds have been budgeted for the purchase of equipment, supplies, and contractual services; and

WHEREAS, Funds have been budgeted in the amount of \$316,378 for the purchase of vehicles through Sourcewell Cooperative Purchasing Contract RFP-032824-NVS, Truck Purchase of Class 4-8 Chassis; now therefore be it

Resolved, That trucks be purchased and financed for a six-year term in the amount of \$316,378 under the Master Lease/Purchase Agreement with Banc of America Public Capital Corporation; and be it further

Resolved, That having been duly advertised or justified, the following contracts be awarded with the spending authority up to the values indicated, with the most responsive and responsible bidders or offerors meeting specifications as follows

Division of Equity and Organizational Development

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| 9201.7 | <p><i>Bid Name:</i> Diploma and Certificate Covers</p> <p><i>Responsible Departments:</i> Department of Shared Accountability</p> <p><i>Description:</i> This is a request to approve the new annual contract for the purchase of diploma and certificate covers.</p> <p><i>Awardee:</i> Jostens, Inc., Minneapolis, Minnesota</p> | \$49,000 |
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Division of Technology Services

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|----------------------|---|----------|
| 4311.1 | <p><i>Contract Name:</i> Maintenance/Support for Access Control Security Systems—Extension</p> <p><i>Responsible Department:</i> Department of Cybersecurity and Technology Infrastructure</p> <p><i>Description:</i> This is a request to approve the annual extension of the contract for software support and maintenance of the access control security systems in the elementary schools, installed under RFP 4248.2, Elementary School Access Control Systems.</p> <p><i>Funding Source:</i> Capital Funds</p> <p><i>Awardee:</i> Maxxess Systems, Inc., Anaheim, California</p> | \$52,415 |
| M024-47001-240000342 | <p><i>Contract Name:</i> Core Internet—Extension</p> <p><i>Responsible Department:</i> Department of Cybersecurity and Technology Infrastructure</p> <p><i>Description:</i> This is a request to exercise the third year of five possible annual extensions of the contract for the purchase of E-rate services. MCPS is using the Universal Service Administrative Company (E-Rate) Federal Communications Commission Form 470-240000342 for competition for Core Internet services. To be considered for E-Rate reimbursement for</p> | |

Fiscal Year 2027, all contracts must be approved by the Board of Education prior to filing the E-Rate 471 application due in March 2026.

Awardee:

Zayo Group Holdings, Inc., dba Zayo Network Services, LLC,
Denver, Colorado

\$162,500

Contract Name: E-Rate Consulting Services—Extension

Responsible Department: Department of Cybersecurity and
Technology Infrastructure

088.23.B5

Description: This is a request to exercise the third of five possible annual extensions of the contract bridged through the Howard County Public School System for the purchase of E-rate consulting services and guidance. MCPS uses this consultant to assist in the preparation of the E-rate forms that are submitted to the federal government for reimbursement of internet connectivity costs. The forms must conform to U.S. Federal government requirements.

Awardee:

Funds For Learning LLC, Edmond, Oklahoma

\$65,000

Bid Name: Audio and Visual Equipment and
Supplies—Extension

Responsible Departments: Department of Cybersecurity and
Technology Infrastructure, and Department of Educational
Technology

7004.16

Description: This is a request to exercise the first of four possible extensions of the annual contract for the purchase of audio and visual equipment and supplies used in schools and offices.

Awardees:

525 Technologies, Lawrenceville, Georgia

[DBE-Owned]

B&H Photo & Electronics Corp, dba B&H Photo Video,
New York, New York

Nicholas P. Pipino Associates, Inc., Jessup, Maryland
School Specialty, LLC, Greenville, Wisconsin

Total: [Invoice amounts will be based on individual requirements]

\$140,000

Division of Facilities Management

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| 4047.10 | <p><i>Bid Name:</i> Flooring Materials—Extension <i>Responsible Department:</i> Department of Facility Maintenance <i>Description:</i> This is a request to exercise the first of three possible annual extensions of the contract to provide flooring materials to be used by the staff at the Department of Facility Maintenance. <i>Awardee:</i> South River Floors, Inc., Annapolis, Maryland</p> | \$90,000 |
| 9449.2 | <p><i>Bid Name:</i> Generators Inspection, Testing, Preventive Maintenance and Repair Services—Extension <i>Responsible Department:</i> Department of Facility Maintenance <i>Description:</i> This is a request to approve the fourth and final extension of the annual contract to provide inspection, testing, and preventive maintenance services and repairs to generators in all MCPS schools. <i>Awardees:</i> Cummins, Inc., Glen Burnie, Maryland Kelly Generator & Equipment, Inc., Owings, Maryland</p> | \$500,000 |
| 9740.3 | <p><i>Bid Name:</i> Kitchen Servery Replacement—Extension <i>Responsible Department:</i> Department of Planning and Construction <i>Description:</i> This is a request to exercise the second of four possible annual extensions of the contract for the furnishing, delivery, and replacement of existing kitchen serving lines with new kitchen serving lines at various facilities. <i>Awardee:</i> Singer Equipment Company, Inc., Belcamp, Maryland</p> | \$750,000 |

Division of District Operations

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| 4347.3 | <p><i>RFQ Name:</i> Student Photography Services for Montgomery County Public Schools—Extension <i>Responsible Department:</i> Department of Materials Management <i>Description:</i> This is a request to exercise the second extension of the annual contract for student photography services. MCPS has</p> |
|--------|---|

prequalified photographers for photography services, annual portraits for all MCPS schools. This extension adds vendor, Strawbridge Studios, Inc.

Awardees:

Barksdale School Portraits, Aston, Pennsylvania
 Cady Studios LLC, Alpharetta, Georgia
 Commonwealth Imaging, dba Classic Photography & Imaging, Elkridge, Maryland
 F. Paul Galeone Photographers, Inc., dba Galeone Photographers and Color Lab, Hunt Valley, Maryland *[DBE-Owned]*
 Freed Photography, Inc., Bethesda, Maryland
 Jason A. Johnson, dba Little Red School House Photography, Forest Hill, Maryland
 Nationwide Studios, dba Legacy Studios, Hendersonville, Tennessee
 School Pictures Inc., Columbia, Maryland *[DBE-Owned]*
 Shutterfly Holdings, Inc., dba Shutterfly Lifetouch, LLC, San Jose, California
 Strawbridge Studios, Inc., Durham, North Carolina
 Victor O'Neill Studios, LLC, Chantilly, Virginia
 Walsworth Publishing Company, Inc., Marceline, Missouri

Total: *[Invoice amounts will be based on individual requirements]*

\$0

Division of Communications

Bid Name: Binding Equipment and Supplies

Responsible Department: Department of Editorial, Graphics and Publishing Services

8523.1

Description: This is a request to approve this sole source for the provision of services by Standard Graphics Mid-Atlantic, which is the sole authorized dealer of the fastback document binding system, accessories, and supplies for the State of Maryland.

Awardee:

Standard Graphics Mid-Atlantic, Inc., Arlington, Virginia

\$30,000

Bid Name: Printing Equipment
Responsible Department: Department of Editorial Graphics and Publishing Services
8521.1 **Description:** This is a request to approve a new contract to purchase a high-speed programmable paper cutter machine for use by the Print Shop to enhance their custom printing operation, which will provide a strong return on investment.

Awardee:
Atlantic Graphic Systems, Inc., Columbia, Maryland \$79,710

Division of Teaching and Learning

BID Name: Photographic Equipment and Supplies—Extension
Responsible Department: Department of Curriculum Development
7050.12 **Description:** This is a request to exercise the second of three possible annual extensions of the contract to purchase photographic equipment and supplies, used with the photography curriculum, by staff and students.

Awardees:
Service Photo Supply, Inc., Baltimore, Maryland
WB Hunt Co. Inc., dba Hunt's Photo and Video,
Melrose, Massachusetts

Total: [Invoice amounts will be based on individual requirements] \$256,969

RFP Name: Out of School Time Academic Support and Enrichment Programs
Responsible Department: Department of Academic Programs
4971.1 **Description:** This is a request to add new vendors and additional funding to the contract for academic support and enrichment providers for proven, evidence-based, culturally relevant programs targeted to engage diverse student populations and meet the needs of MCPS' most underserved students. These programs aim to provide mentoring to young students, academic support, and after-school sports.

Awardees:
Dennis McCamery, Bowie, Maryland
Elite Soccer Youth Development Academy, Inc.,
Silver Spring, Maryland
Story Tapestries, Inc., Poolesville, Maryland

Total: [Invoice amounts will be based on individual requirements] \$7,500

Division of Transportation Services

7102.7 ***BID Name:*** Automotive Batteries—Extension
Responsible Division: Division of Transportation Services
Description: This is a request to approve the first of three possible annual extensions of the contract for the purchase of automotive batteries. The Division of Transportation Services, Fleet Maintenance, is responsible for automotive batteries for all MCPS vehicles.

Awardee:

The Best Battery Company, Inc., Baltimore, Maryland

\$183,000

Division of Safety and Emergency Management

VA-240110-
SECO ***Bid Name:*** Two-Way Radios
Responsible Division: Division of Safety and Emergency Management
Description: This is a request to exercise the second of four possible extensions of the contract, bridged through the Commonwealth of Virginia, for two-way Radios used in schools and by MCPS security personnel.

Awardee:

Radio Systems Integrators Inc., Rockville, Maryland

\$650,000

Division of School Leadership and Improvement

9810759 ***RFQ Name:*** Quote for Homecoming and Prom DJ Services
Responsible Division: Division of School Leadership and Improvement
Description: This is a request to approve the contract for DJ services for homecoming and prom at Richard Montgomery High School, to also include LED walls, flooring, drapes, etc. Formerly, such transaction was approved through school financial operations as value did not exceed threshold requiring Board of Education approval. Supplementary requests may be forthcoming as other high schools may use the same vendor, which will require Board of Education approval for the additional amounts.

Funding Source: Individual School Independent Activity Funds through fundraising efforts.

Awardee:Electric Entertainment, LLC, dba Electric Events DC,
Gaithersburg, Maryland

\$33,250

Division of Specialized Support Services

1134.5 **RFP Name:** Occupational Therapy and Physical Therapy Services for Students with Disabilities—Extension
Responsible Department: Special Education Services
Description: This is a request to extend the final annual extension by an additional six months through June 30, 2026, to prequalify contractors for occupational and physical therapy services for students with disabilities. Contractors are used when MCPS has a greater need than what can be provided by internal staff. Funds in the amount of \$125,000, which were approved at the August 21, 2025, Board meeting (Resolution No. 383-25), are sufficient through the end of the contract term

Awardees:

Associated Professional Rehabilitation Services, Inc.,
dba RSI-Rehabilitation Services, Inc., Brookeville, Maryland
[DBE-Owned]

The Stepping Stones Group, Chicago, Illinois
Maxim Healthcare Services, Inc., Columbia, Maryland
Soliant Health, Inc., Jacksonville, Florida
Sunbelt Staffing LLC, Jacksonville, Florida
The Therapy Spot LLC, dba Pediatric Development Services,
Pikesville, Maryland
[DBE-Owned]
Virtus et Scientia LLC, Lanham, Maryland
[DBE-Owned]

Total: [Invoice amounts will be based on individual requirements]

\$0

4291.4 **RFP Name:** Interpreting Services for Deaf/Hard of Hearing Individuals—Extension
Responsible Department: Special Education Prekindergarten and Related Services and Physical Disabilities
Description: This is a request to extend the final extension by an additional six months for prequalified vendors to provide interpreting services to MCPS students, staff, and parents who are deaf or hard of hearing through June 30, 2026. Funds in the amount of \$320,000, which were approved at the August 21, 2025, Board meeting (Resolution No. 383-25) are sufficient through the end of the contract term.

Awardees:

TRJ Bridges, LLC, dba Accessible Integrated Media,
Glen Dale, Maryland
Connected Communications, LLC, Gaithersburg, Maryland
[DBE-Owned]

Davida B. Fonner, Silver Spring, Maryland
[DBE-Owned]
 Effrem Young, Waldorf, Maryland
[DBE-Owned]
 Frederick Interpreting Agency, Ijamsville, Maryland
[DBE-Owned]
 Gina Marie Bivens, Takoma Park, Maryland
 Gifted Intermediate Holdings II, Inc., dba Gifted Nurses, LLC,
 dba Gifted Healthcare, Metairie, Louisiana
 Hilary Hayes, Olney, Maryland
[DBE-Owned]
 HIS Sign, LLC, Ashburn, Virginia
 Joyful Signing, LLC, Accokeek, Maryland
 Karina Tracy Shelton, Silver Spring, Maryland
[DBE-Owned]
 Latisha Kama, Columbia, Maryland
[DBE-Owned]
 Marla Rishty, Rockville, Maryland
[DBE-Owned]
 Purple Communications Inc., Austin, Texas
 Visual Language Associates, Silver Spring, Maryland

Total: *[Invoice amounts will be based on individual requirements]*

\$0

RFP Name: Music and Art Therapy Services—Extension

Responsible Departments: Department of Special Education
 Compliance and Department of Special Education Prekindergarten
 and Related Services

4890.1

Description: This is a request to approve an extension of the RFP term by an additional six months, through June 30, 2026, for music therapy and art therapy services to students with disabilities, on an as-needed basis for varying lengths of time. Funds in the amount of \$60,000, which were approved at the August 21, 2025, Board meeting (Resolution No. 383-25).

Awardees:

Levine Music, Inc., Washington, D.C.
 Melody Music Therapy, Gaithersburg, Maryland

Total: *[Invoice amounts will be based on individual requirements]*

\$40,000

TOTAL PROCUREMENT CONTRACTS \$25,000 OR MORE

\$3,089,344

Bid Activity Report
December 11, 2025

Attachment

| BID/RFP No. | BID NAME | No. of Vendors Mailed | No. DBE Vendors Mailed | Total No. of Bids Received | Total No. of DBE Bids Received | Total No. of Bids Awarded | Total No. of DBE Contracts Awarded |
|---------------------|--|--|------------------------|----------------------------|--------------------------------|---------------------------|------------------------------------|
| 9201.7 | Diploma and Certificate Covers | 25 | 6 | 4 | 0 | 1 | 0 |
| 4311.1 | Maintenance/Support for Access Control Security Systems—Extension | N/A | | | | | |
| M024-47001-24000342 | Core Internet—Extension | N/A | | | | | |
| 088.23.B5 | E-Rate Consulting Services—Extension | Bridged through Howard County Public Schools | | | | | |
| 7004.16 | Audio and Visual Equipment and Supplies—Extension | 39 | 9 | 5 | 1 | 4 | 1 |
| 4047.10 | Flooring Materials—Extension | 17 | 8 | 3 | 1 | 1 | 0 |
| 9449.2 | Generators Inspection, Testing, Preventive Maintenance and Repair Services—Extension | 10 | 6 | 4 | 0 | 2 | 0 |
| 9740.3 | Kitchen Servery Replacement—Extension | 31 | 9 | 3 | 0 | 1 | 0 |
| 4347.3 | Student Photography Services for Montgomery County Public Schools—Extension | 26 | 2 | 13 | 2 | 11 | 2 |
| 8523.1 | Binding Equipment and Supplies | N/A | | | | | |
| 8521.1 | Printing Equipment | 4 | 0 | 2 | 0 | 1 | 0 |
| 7050.12 | Photographic Equipment and Supplies—Extension | 10 | 1 | 2 | 0 | 2 | 0 |
| 4971.1 | Out of School Time Academic Support and Enrichment Programs | 55 | 10 | 23 | 7 | 3 | 0 |
| 7102.7 | Automotive Batteries—Extension | 7 | 1 | 6 | 0 | 1 | 0 |
| VA-240110-SECO | Two-Way Radios | N/A | | | | | |
| 9810759 | Homecoming and Prom DJ Services | N/A | | | | | |

Bid Activity Report
December 11, 2025

Attachment

| BID/RFP No. | BID NAME | No. of Vendors Mailed | No. DBE Vendors Mailed | Total No. of Bids Received | Total No. of DBE Bids Received | Total No. of Bids Awarded | Total No. of DBE Contracts Awarded |
|----------------------|---|-----------------------|------------------------|----------------------------|--------------------------------|---------------------------|------------------------------------|
| 1134.5 | Occupational Therapy and Physical Therapy Services for Students with Disabilities—Extension | 18 | 9 | 20 | 9 | 8 | 3 |
| 4291.4 | Interpreting Services for Deaf/Hard of Hearing Individuals—Extension | 34 | 19 | 19 | 10 | 15 | 8 |
| 4890.1 | Music and Art Therapy Services—Extension | 4 | 2 | 3 | 2 | 2 | 0 |
| | | | | | | | |
| 9743.2 | Provide Roof Inspection and Repair Services at Various Facilities—Extension | 4 | 1 | 4 | 1 | 3 | 1 |
| 7195.5 | Computer Supplies—Extension | 11 | 4 | 11 | 4 | 3 | 1 |
| M023-47002-230000625 | Wireless Access Points—Extension | N/A | | | | | |
| MO26-47001-260000923 | Core Routers Switches | 12 | 0 | 5 | 0 | 1 | 0 |
| MO26-47002-260001094 | Firewalls | 12 | 0 | 6 | 0 | 1 | 0 |
| 4022.8 | On-Call Painting Services for Various Facilities—Extension | 14 | 10 | 6 | 6 | 4 | 1 |
| 4478.1 | English Language Arts and Mathematics Curricular and Instructional Materials, Elementary and Middle Schools—Extension | 52 | 6 | 36 | 3 | 1 | 0 |